



# OIL & NATURAL GAS CORPORATION (W.O.U.) KARMACHARI SANGHATANA

AFFILIATED TO - PETROLIUM & GAS WORKERS' FEDERATION OF INDIA

Reg. No. (By - II - 8268)

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Website : [www.ksmumbai.com](http://www.ksmumbai.com)

REF. : ONGC/KS/ 52/2026

DATE : 24/06/2026

To,  
**The ED - Chief HR Services**  
ONGC-WOU,  
NBP Green Heights, BKC,  
Bandra (East)  
Mumbai - 400 051.

*o/c*

*VK/MS,  
21/06/2026*

**Subject: Non-deposit of Gratuity Amount of Employees by the Catering Contractor "M/s Shreedevi Caterers" at ONGC Panvel office.**

Respected Sir,

This has reference to our earlier letter no. **ONGC/KS/07/2024** dated **14/03/2024** regarding the non-deposit of gratuity amount of the undermentioned employees by the canteen contractor, "**M/s Shreedevi Caterers**", operating the canteen contract at ONGC Panvel Office. A copy of the said letter is enclosed for your ready reference.

As stated in our earlier communication, the concerned employees had filed a case for regularisation before **CGIT-II**, bearing Case No. **02/54/2006**. Subsequently, these employees withdrew their names from the said case in accordance with the order passed on **16<sup>th</sup> October 2017**.

It has been brought to our notice that the gratuity amount pertaining to the last three years has not been deposited by "**M/s Shreedevi Caterers**" in respect of the following employees:

Sr. No.	Name	Date Of Joining
1	Shri Vishwanath K. Naik	01/12/1992
2	Shri Rajan Babaji Rajapurkar	03/01/1993
3	Shri Santosh Mahadev Rane	01/01/1993

The contractor was awarded the contract on **1<sup>st</sup> July 2022** and the same expired on **30<sup>th</sup> June 2025**. However, despite the completion of the contract period, the gratuity liability towards the above employees remains unpaid.

**Presently the new catering contract at ONGC, Panvel has been awarded to "M/s Annapurna Caterers" with effect from 01<sup>st</sup> July 2025.**

We, therefore, request your good office to kindly issue necessary directions to the concerned authorities to ensure immediate deposit of the gratuity amount due to the aforesaid employees.

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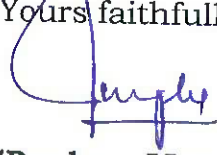
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We further request that **the contractor's final bill, security deposit, and/or bank guarantee may not be released until the gratuity dues** of these employees are fully deposited and compliance is confirmed.

The another option is the gratuity amount payable to the above-mentioned three employees may be deposited by the present catering contractor, "**M/s Annapurna Caterers**". Subsequently, the said amount may be reimbursed to the contractor by ONGC in accordance with the provisions of the Fair Wage Agreement.

We shall be grateful for your prompt intervention in this matter.

Thanking you.  
Yours faithfully,



**(Pradeep Mayekar)**  
**General Secretary**

**Copy to:**

1. GM, I/c- IR, Head FMG, ONGC, WOU, NBP Gr. Hts., Bandra(E), Mum - 51.
2. GM, I/c- HR-ER, ONGC, WOU, Phase -I, Panvel, Raigad.

