



OIL & NATURAL GAS CORPORATION (WOU) KARMACHARI SANGHATANA

AFFILIATED TO - PETROLEUM & GAS WORKERS' FEDERATION OF INDIA

Reg. No. (By - II - 8268)

Tel. : 022-26274102

Flat No.102, 1st Floor, Acme Harmony-I, Poonam Nagar, Off. JV Link Road, Andheri (E), Mumbai - 400 093.

Website : www.ksmumbai.com

REF. : ONGC/KSI/ 88 /2024

DATE : 04/10/2024

To,
The ED -HDS,
ONGC, WOU,
11 High, Bandra Sion Link Road,
Sion,
Mumbai- 400 017.

alc

Subject: Lapsing of compensatory offs of the employees performed duty after 14 days schedule or after 12 Hrs. duty in Offshore.

Respected Sir,

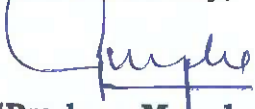
We have received a serious complaint of **Rig Sagar Ratna** regarding not sanctioning of **Compensatory Offs** of duty performed after 14 days duty schedule or after 12 Hrs. duty.

It is pertinent to mention here that the conciliation meeting for converting C/offs into Earn Leave is pending in the office of Regional Labour Commissioner who is the conciliation officer. Now vide letter No. 8.8 (06)/2019-B.1 dated 8th August 2024 Chief Manager (HR) has submitted the letter to the conciliation officer where it is mentioned at point No.2 that "**Compensatory Off**" is system generated and 90 days is sufficient time to claim by individual. It means every individual employee working in offshore should apply and avail the compensatory Offs within 90 days i.e. three months. Please find enclosed the copy of letter submitted to conciliation officer i.e. Regional Labour Commissioner for your perusal.

Kindly note that the letter issued to Conciliation officer i.e. **Regional Labour Commissioner** will be circulated in the offshore and all the employees working in offshore will consume their compensatory Offs within 90 days i.e. within three months. They all will apply for their C/offs in the email which has to be sanctioned by the concerned controlling officer in the Rig/Platform. For non-availability of manpower on the Rig or Platform management will be solely responsible for the situation arising.

Your esteemed authority is requested to kindly give direction to the concerned authorities in Drilling services and Production to adhere to the letter issued by **Chief Manager (HR)** of ONGC.

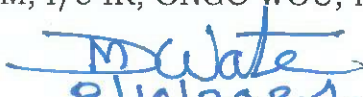
Thanking you,
Yours faithfully,


(Pradeep Mayekar)
General Secretary

alc

Copy to:

- 1) GGM -HRO, ONGC, WOU, NBP Green Heights, BKC, Bandra (E), Mumbai- 400051.
- 2) Location Manager, ONGC, WOU, 11 High, Bandra Sion link Rd, Sion, Mum17
- 3) GM, I/c-HR/ER, MH Assets, ONGC WOU, V. Bhavan, Bandra (E), Mum. -51.
- 4) GM, I/c-IR, ONGC WOU, NBP Green Heights, BKC, Bandra (E), Mum. -51.


M. Wate

10/10/2024