



OIL & NATURAL GAS CORPORATION (WOU) KARMACHARI SANGHATANA

AFFILIATED TO - PETROLIUM & GAS WORKERS' FEDERATION OF INDIA

Reg. No. (By - II - 8268)

Tel. : 022-26274102

Flat No.102, 1st Floor, Acme Harmony-I, Poonam Nagar, Off. JV Link Road, Andheri (E), Mumbai - 400 093.

Website : www.ksmumbai.com

REF. : ONGC/KS/216/2021

DATE : 22/11/2021

To,
The C&MD
ONGC,
PD Urja Bhavan,
5 Nelson Mandela Marg,
Vasant Kunj,
New Delhi- 1100070.

a/c

Director (HR)

Director (T&FS)

Director (Offshore)

Director (Onshore)

Director (Exploration)

Subject: Employment assistance to the dependants of employees who succumbed to COVID -19

Respected Sir,

This has reference to the Office Order No. **DDN/CORP-ER/Estt-POLICY/2020/Policy/702594** dated **17.12.2020** regarding employment assistance to the dependents of employees who succumbed to COVID -19. Please find attached the copy of the circular for your perusal. We are enclosing herewith the list of employees who expired due to COVID -19 while on service. Till date **Shri. Siddhi Mahesh Wate, Shri. Shreyash Dilip Borate and Shri. Shreyash Shilwant** has been given appointment order for joining ONGC as Jr. Attendant and Jr. Asstt. Tech (Diesel) respectively. Only Shri. Shreyash Shilwant has joined in LPG Plant, Uran on 27.09.2021.

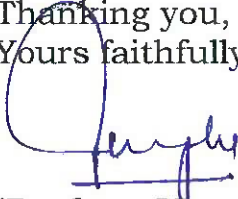
Other old cases of around 15 months are yet to be considered, concerned family members are continuously following up with the Union for employment assistance to their wards. Very unfortunate to mention here that union is also not updated of any line of action worked out toward providing employment or why it is kept in abeyance, so that we can pacify them. Please find attached the list of the employees expired due to Covid-19 in Mumbai Region.

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Your esteemed authorities is requested to kindly look into the matter so that wards of the deceased employees expired due to COVID -19 will get their appointment order at the earliest. It will be highly appreciable if concern families are intimated regarding the status of employment assistance to their wards without further delay.

Thanking you,
Yours faithfully,




(Pradeep Mayekar)
General Secretary



Copy to:

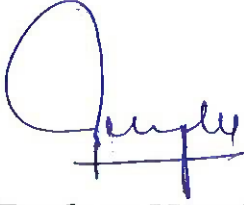
1. ED-chief ER, ONGC, PD Urja Bhavan, Vasant Kunj, New Delhi- 1100070.
2. GGM-HRD, ONGC, PD Urja Bhavan, Vasant Kunj, New Delhi- 1100070.
3. GGM-HRO, ONGC, WOU, NBP Gr. Hts., BKC, Bandra (E), Mum-400051.
4. DGM-I/c IR, ONGC, WOU, NBP Gr. Hts., BKC, Bandra (E), Mum-400051.

*W.A.
22/11/21*


22/11/2021

List of the Employees who succumbed to COVID -19

Sr. No.	Name of Employees	Designation	CPF No.	Date of Expired	Work Location
1	Shri. Prakash Koli	Sr. Foreman	70522	15.04.2021	Reservoir
2	Shri. MD Athher Mohiddin	E.E. (Prod.)	123749	14.05.2021	11 High
3	Shri. Mukesh B Desai	Eng. Asst.	126353	04.05.2021	Sagar Gaurav
4	Shri. Wilson Erangale	Sr. Forman (Marine)	71880	09.06.2020	Sagar Kiran
5	Shri. Arun H. Gowari	Chief Foremn (Diesel)	49265	04.05.2021	Uran Plant
6	Shri. Bhalchandra T. Mhatre	Head Worker (Field)	49749	29.04.2021	Nhava
7	Shri. Sudhakar Singh	Dy. GM	56099	18.05.2021	Panvel



**(Pradeep Mayekar)
General Secretary**



ऑयल एण्ड नैचुरल गैस कॉरपोरेशन लिमिटेड
Oil and Natural Gas Corporation Limited

Department of Employee Relations

Corporate Policy Section

“ग्रीन हिल्स”, ग्राउण्ड फ्लोर ए-विंग, तेल भवन, देहरादून

'Green Hills', Ground Floor, A-Wing, Tel Bhavan, DEHRADUN

Tel No. 0135 - 2792155; Fax No. 0135 - 2758156

No. DDN/CORP-ER/ESTT-POLICY/2020/Policy/702594

Date: 17.12.2020

OFFICE ORDER (26/2020)

Subject: Employment assistance scheme for dependents of employees who succumbed to COVID-19.

The global health crisis of COVID-19 pandemic has severely impacted the entire World in an unprecedented manner. During these challenging times ONGCians continued working and support as essential services in spite of risk of infection. ONGC has laid specific SoPs for its offices and operations for working in COVID environment. All precautions and medical advice were adhered to at the work centres. In spite of the adherence to guidelines some of the ONGCians were infected and unfortunately lost their life.

In order to rehabilitate bereaved ONGC families, ONGC Board in it's 332nd meeting held on 13.11.2020 has approved a special scheme to provide employment assistance to dependents of regular employees of ONGC who succumbed to COVID-19, with the following conditions/salient features:

1. Employment Assistance may be provided to one dependent member of regular employee of the company who succumbed to COVID-19 for rehabilitation of the affected family.
2. Each case of demise due to Covid-19 shall be examined separately by a committee comprising Key-Executive of the Asset/Basin/Work centre, I/c Medical, I/c HR-ER/Head HR-ER and Chief Medical Services to ascertain whether the death was due to COVID-19 or caused by complications arising out of it.
3. "Dependent family member" for this purpose would mean one of the following members of the family seriatim of an employee:
 - (i) Un-employed spouse.
 - (ii) Un-employed son or un-married daughter (Including legally adopted son / daughter) or dependent divorced daughter.
 - (iii) Un-employed totally dependent widowed daughter.
4. No other member of the family (spouse and children) should be employed in the ONGC.

Procedure:

1. Local Establishment shall intimate the dependent family members of the employee who has died due to COVID-19, about this scheme through registered letter or e-mail and must ensure that the scheme has been intimated to them. However, mere intimation of the scheme to the dependent family members shall not be construed as eligibility for employment assistance in ONGC.
2. The dependent family member will apply for employment assistance at the last place of posting of the deceased employee.
3. The concerned work centre shall examine the case with full facts such as employment status of dependent family members, educational qualification, committee report on COVID-19 death and marital / family status of the dependent recommended for employment etc. and forward the same to Corporate Establishment Section, Dehradun along with the proposal for employment assistance.
4. After receipt of such proposals in Corporate Establishment Section, Dehradun, the same shall be put-up for consideration and approval of EC by Corporate Establishment in consultation with Chief HRD.
5. The whole process of offering employment assistance shall be completed within three months from the receipt of application for employment assistance from dependent family members.





**OIL AND NATURAL GAS CORPORATION LTD
HUMAN RESOURCE GROUP
TELBHAVAN, DEHRADUN**

OFFICE ORDER

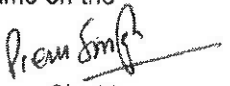
No: DDN/HRG/00/2021/10

Dated: 12/11/2021

1. The approval of the competent authority is hereby conveyed for induction of following incumbents under employment assistance scheme to dependents of regular employees of ONGC who succumbed to COVID-19 as enumerated below:

Sl. No.	Name of dependent of deceased employee	Name of Post	Discipline	Level	Place of Posting
1	Shri Patel Nilay Pravinbhai	Asstt. Engineer (Prod.)	Production	E0	Surface Team, Ahmedabad Asset.
2	Shri Kanuri Ramaa Satya Atchyuth	Assistant Engineer (Drilling)	Drilling	E0	Drilling Services Rajahmundry Asset
3	Shri Uddhavjyoti Baruwali.	Asstt. Engineer (Electronics)	E&T	E0	Geophysical Services, Western Offshore, Basin, Mumbai.
4	Shri Md. Danish	Assistant Engineer (Electronics)	E&T	E0	Drilling Services, Ahmedabad Asset
5	Ms. Shruti	Assistant Programming Officer	Programming	E0	GEOPIC, Dehradun
6	Shri Swargam Krishna Hazarika	Assistant Programming Officer	Programming	E0	Corporate Infocom, Deihl
7	Shri Rajat Pathak	Asstt. MM Officer	Mat.Mgt.	E0	DS & WS, MM -Mumbai
8	Shri Harba Jyoti Boruah	Fire Supervisor	Fire	F1	Assam Asset Nazira.
9	Ms. Makwana Sneha Kaushikbhai	Junior Health Attendant	Paramedical	W1	Vadodara
10	Shri Siddhi Mahesh Wate,	Junior Attendant	Comm. Cat.	W1	Neelam & Heera, Asset, Mumbai
11	Mrs. Bornali Hazarika	Junior Attendant	Comm. Cat.	W1	Jorhat Asset
12	Shri Orison Jamatia	Junior Attendant	Comm. Cat.	W1	Tripura Asset
13	Shri Shaikh Imtiaz Abdulbhai	Junior Attendant	Comm. Cat.	W1	Mehsana Asset
14	Mrs Pratibha Chauhan	Junior Attendant	Comm. Cat.	W1	H.Q. Dehradun
15	Shri Shreyas Dilip Borate	Junior Attendant	Comm. Cat.	W1	Neelam & Heera, Asset, Mumbai

2. The Induction is to be done as per MRPR-80 and other prevailing instructions issued from time to time on the subject.


(Prem Singh)
GM (IE)-I/C HRG

Distribution:

1. Head Regional Office, ONGC, Mumbai
2. Head Corp. R&P, Green Hills, Tel Bhavan, ONGC, Dehradun
3. Head HR/ER, Assam Asset, ONGC, Nazira
4. I/C HR/ER, Cauvery Basin, ONGC, Chennai
5. I/C HR/ER, WOB, ONGC, Vadodara
6. I/C HR/ER, Tripura Asset, ONGC Agartala