



OIL & NATURAL GAS CORPORATION (WOU) KARMACHARI SANGHATANA

AFFILIATED TO - PETROLIUM & GAS WORKERS' FEDERATION OF INDIA

Reg. No. (By - II - 8268)

Tel. : 022-26274102

Flat No.102, 1st Floor, Acme Harmony-I, Poonam Nagar, Off. JV Link Road, Andheri (E), Mumbai - 400 093.

Website : www.ksmumbai.com

REF. : ONGC/KS/197/20 21

DATE : 14/10/2021

To,
The CGM-I/c HR/ER, Services,
ONGC, WOU,
11 High, Bandra Sion Link Rd.,
Sion,
Mumbai- 400017.

o/c

Subject: Discontinuation of the Contract of Shredding old files and wastage materials

Respected Sir,

This is to bring to your kind notice that the old records, old files, wastage material were shredded in machine in 11 High Building once in a month. For shredding all the old files and old records contract was awarded and by selling the garbage, collected amount was donated to **Cancer Society or Orphanages**.

Surprisingly from last two years the above-mentioned work is done by the catering contractor in 11 High but the amount collected by selling the garbage is not deposited with HR department. This is being done from last two years, why previous noble practice is discontinued is best known to the management.

Your esteemed authority is requested as the matter is very serious and as it is giving space for corruption, kindly look into it and contract for shredding the old files, records be awarded to the contractor and collected amount be donated to the **Cancer Society or Orphanages** as it was done earlier. We hope to take immediate action in the matter.

Thanking you,
Yours faithfully,

(Pradeep Mayekar)
General Secretary

o/c

Copy to:

1. GGM-HRO, ONGC, WOU, NBP Green Hts., BKC, Bandra (E), Mum-51.
2. CGM (HR), RO, ONGC, WOU, NBP Green Hts., BKC, Bandra (E), Mum-51.
3. DGM-I/c, IR, ONGC, WOU, NBP Green Hts., BKC, Bandra (E), Mum-51.