



OIL & NATURAL GAS CORPORATION (WOU) KARMACHARI SANGHATANA

AFFILIATED TO - PETROLIUM & GAS WORKERS' FEDERATION OF INDIA

Reg. No. (By - II - 8268)

Tel. : 022-26274102

Flat No.102, 1st Floor, Acme Harmony-I, Poonam Nagar, Off. JV Link Road, Andheri (E), Mumbai - 400 093.

Website : www.ksmumbai.com

REF. : ONGC/KS/167/2021

DATE : 12/08/2021

To,
The GGM-Infocom,
ONGC, WOU,
NBP Green Heights, BKC,
Bandra (E),
Mumbai- 400 051.

a/c

Subject: Advising M/s. Secutech Automation (India) Pvt Ltd. to desist from the activities as explained below.

Respected Sir,

We are in a receipt of copy of **M/s. Shubhangi Facility Management Services**, distributed to the employees working under the contract of **M/s. Secutech Automation (India) Pvt Ltd.** Please find enclosed the copy of the same for your perusal.

Your authority must be aware that the matter for non-payment of **Minimum Wages, Bonus, non-deposit of Provident Fund** etc. is in conciliation in Regional Labour Commissioner's office and the conciliation officer is **Smt. Shraddha Shrivastav, ALC (I)**. As the matter is in conciliation, contractor M/s. Secutech Automation (India) Pvt Ltd. has to maintain statuesque. The above mentioned contractor is shifting their employees to the new company **M/s. Shubhangi Facility Management Services** is very surprising and breach of conciliation proceedings which attracts legal action by RLC(CL) office also.

Your esteemed authority is requested as ONGC is also the party to the conciliation, the said contractor may please be warned/ advised not to indulge in such activities. Our union has already advised to our members not to sign any new agreement till the matter is in conciliation.

As principal employer and officer in-charge of the contract and contractor in conciliation, we hope your authority will take immediate action to avoid further complications.

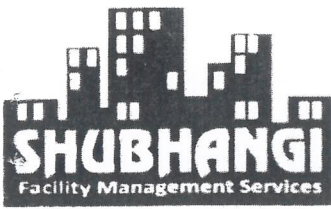
Thanking You,
Yours faithfully,

a/c


(Pradeep Mayekar)
General Secretary

Copy to:

1. GGM-HRO, ONGC, WOU, Gr. Hts., BKC, Bandra (E), Mumbai-51.
2. CGM (HR), RO, ONGC, WOU, Gr. Hts., BKC, Bandra (E), Mumbai-51.
3. DGM, I/c IR, ONGC, WOU, Gr. Hts., BKC, Bandra (E), Mumbai-51.
4. Smt. Shraddha Shrivastav, ALC(I), CL, Shramraksha Bhavan, Chunabhatti, Sion, Mumbai-400 022.



SHUBHANGI FACILITY MANAGEMENT SERVICE

We Provide Services Job : Sanitizer Work Daily Office Service Job, Workstation & Utility Room
Project Building Cleaning, Quarterly Cleaning, Specialize Cleaning
General Cleaning All Types of Sports Court Cleaning

Date: 1st June 2021

Sub: **Contract of Employment**

Dear Sir,

We on behalf of M/s. Secutech Automation (I) Pvt Ltd. do hereby appoint you in our firm as **Operator | Services**. Your joining date would be 1st June 2021 on the following terms and conditions:

1. Your contract of employment will upto the date of our contract with M/s. Secutech Automation (I) Pvt Ltd (Client) and shall automatically come to an end with the cessation of our contract with our client.
2. Your Annual CTC would be Rs.1,94,028/- (including all allowances), during the period of contract. as per mentioned in the attached sheet.
3. You will have no right to claim employment after the expiry of period of contract with our client. In the event, the Management is inclined to continue your employment after the expiry period of contract, you shall be given a separate letter of appointment by way of fresh contract.
4. You are entitled for Privilege Leave as per law.
5. Your appointment and continuous in employment of the management will always be subjected to your being found medically fit and the management will have the right to get you examined from any Registered Medical Practitioner/Surgeon, whose findings shall be final and binding upon you.


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6. Your contract of employment is severable by giving one month's Notice during first 6 months of employment and thereafter 2 months' notice.
7. Your service can be transferred to any other location in India as & when required.
8. The retirement age will be 58 year as per company policy.

That all the communications sent to you by the management at your above mentioned address, shall be deemed to have been delivered to you at the correct address.

If the above terms and conditions are acceptable to you, please sign the duplicate copy of this contract in token of your acceptance.

For M/s. Shubhangi Facility Management Services.


proprietor

Accepted: