



OIL & NATURAL GAS CORPORATION (WOU) KARMACHARI SANGHTANA

AFFILIATED TO - PETROLIUM & GAS WORKERS' FEDERATION OF INDIA

Reg. No. (By - II - 8268)

Tel.: 022-26274102

Flat No.102, 1st Floor, Acme Harmony-I, Poonam Nagar, Off. JV Link Road, Andheri (E), Mumbai - 400 093.

REF. : ONGC/KS/ 140/2021

DATE : 16/06/2021

To,
The GGM-HRO
ONGC, WOU,
NBP Green Heights, BKC,
Bandra (E)
Mumbai- 400051.

O/C

Sub: Appointment of Supervisors by the contractor M/s. NIS Management Ltd. in the under mentioned ONGC Colonies

Respected Sir,

This has reference to the housekeeping contracts awarded for our employee colonies namely Vidyavihar Colony, 'D' & 'C' type Colony Bandra (W), BKC colony, Gokul Dham Colony, Poonam Nagar Colony, JVPD Colony to "M/s. NIS Facility Management Ltd."

As per the contract clause, contractor has to appoint supervisors in the colony to supervise the housekeeping work. Unfortunately, no supervisors are appointed by M/s. NIS Facility Management in the colonies managed by them. It has been brought to our notice that the above-mentioned contractor has appointed supervisor from the house keeping staff only, as a result other housekeeping staff are overburdened as one employee has been removed from their strength.

In view to the above arrangement, contractor is saving salary of one supervisor in every colony. This is in gross violation of contract conditions and contractor is liable for penalty. Salary of supervisors must be deducted every month from his total bill from the day he has been awarded the contract. The said contractor has made such adjustment in all the colonies mentioned above. Moreover, we have received complaints that the housekeeping job is highly pedestrian and not being done properly in colonies now.

Your esteemed authority is requested to kindly look into the matter and advice the officer incharge to ensure that the contractor has appointed supervisory staff separately and the person from the housekeeping staff may please be reverted. Simultaneously action must be initiated to deduct the salary of supervisors from the bills of M/s. NIS Facility Management Ltd. at the earliest.

Thanking you,
Yours faithfully,

O/C

(Pradeep Mayekar)
General Secretary

Copy to:

1. GM-I/c HR/ER & IR, RO, ONGC, WOU, NBP Gr. Hts, BKC, Bandra, Mum-51
2. DGM (HR) FMG, ONGC, WOU, NBP Gr. Hts, BKC, Bandra, Mum- 51.

M. Wate
17/6/2021