



OIL AND NATURAL GAS CORPORATION LTD
Regional Office
Medical Section
2th Floor, NBP Green Heights Quadrant 3,
Bandra (East)
Mumbai 400 051.

No. WOU/RO/MS/PHR/20

Dated: 27.03.2020


CIRCULAR

In order to mitigate the hardships faced by employees/ex-employees in obtaining admissible **Regular Medicines** from retail pharmacies; arrangements have been made with Apollo Pharmacy, Mumbai.

2. The following procedure shall be adopted by all employees /ex-employees of WOU:

- 1) The employee /ex-employee will send his requisition directly to the Central **Whatapps No- 7710090107 of Apollo pharmacy** along with the following details:
 - (i) Name of medicine along with copy of previous prescription/doctor's prescription.
 - (ii) ONGC ID card/Medical card.
 - (iii) Home address.
 - (iv) Mob. No of individual.
- 2) After receiving the above information the employee/ex-employee will be informed by Apollo Pharmacy regarding availability and collection of medicines from their nearest Pharmacy Shop.
- 3) In view of shortage of stocks, medicines will be provided maximum for one month only as per prescription.
- 4) There will be no home delivery of medicines.
- 5) The supply of medicines is subject to availability of stocks.
- 6) This arrangement shall be available till **14th April 2020 only** .

Note: The concerned employee-ex-employee will sign the bill at the Pharmacy Shop after due verification of medicines and quantity.


(R K Sharma)

ED-Support Manager-RO

Distribution : MR Intranet.