



ऑयल एण्ड नैचुरल गैस कॉरपोरेशन लिमिटेड  
Oil and Natural Gas Corporation Limited  
निगमित नीति विभाग

Corporate Policy Section

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No. ONGC/ER/COVID-19/2020/CP

Dated: 02/04/2020

### OFFICE ORDER (05/2020)

**Subject: Extension of time limit for submission of utilisation / adjustment of bills against contingency advance/loan and advance.**

Executive Committee (EC) has been reviewing the situation across all work centres that has arisen due to lockdown of entire nation to combat the spread of Coronavirus (COVID-19).

2. In view of the difficulties being faced by the employees for submission of utilisation / adjustment bills against loans and advances availed, EC in its 21<sup>st</sup> Special Meeting held on 27.03.2020 at New Delhi, has decided that the time limit for submission of utilisation / adjustment of bills against contingency advance / loan / advance is deferred till further orders for employees who are on regular rolls of ONGC.

3. Necessary changes in the system in this regard shall be incorporated by the ICE team.

  
(N C Baliarsingh)  
GM (HR)-Corporate Policy

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