



ऑयल एण्ड नैचुरल गैस कॉरपोरेशन लिमिटेड  
कार्यालय अधिशासी निदेशक-प्रमुख, कार्मिक मध्य  
Oil and Natural Gas Corporation Limited,  
Office of ED-Chief, Employee Relations,  
"ग्रीन हिल्स", ग्राउण्ड फ्लोर ए-विंग, तेल भवन, देहरादून  
'Green Hills', Ground Floor, A-Wing, Tel Bhavan, DEHRADUN  
Dated:08.04.2020

No. ONGC/ER/TRUST/2020

Circular

**Subject: Non Refundable Withdrawal (NRW) from ECPF account in the event of outbreak of epidemic or pandemic declared by appropriate Govt.**

Pursuant to Ministry of Labour, Govt of India Notification GSR 225 (E) dated 27.03.2020 as published in the Gazette of India (Extraordinary) Part II- Section 3-sub section (1) on 28.03.2020 Board of Trustees of ONGC Ltd ECPF in its 167th meeting held on 31st March 2020 has approved following amendment in the ONGC ECPF regulations w.r.t. rules for allowing Non Refundable Withdrawals by ONGC ECPF members:

In addition to other events already prescribed vide this office order number 29/2007 dated 29th March 2007 NRW shall be permitted in the following event-

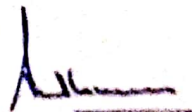
**The trust may, on the application from any member posted/ residing in an area declared as affected by outbreak of any epidemic or pandemic by the appropriate Government, permit a non-refundable advance from the provident fund account of such member not exceeding the basic wages and dearness allowances of that member for three months or up to seventy-five per cent (75%) of the amount standing to his credit in the Fund, whichever is less.**

The above amendment shall be effective immediately.

Steps for Withdrawal:

1. To make the request, subscriber needs to login to WEBICE and through CPF NRW tab he should apply for requested amount along with declaration of epidemic or pandemic by the appropriate Government.
2. 75% of member's ECPF balance or 3 months' Basic Pay & Dearness Allowance or requested amount, whichever is lower is automatically taken by the system and the claim will be created online.
3. Concerned HR-ER will verify, certify and forward the claim to ECPF Trust in SAP and Trust will process the SAP claim and make the payments directly to member's bank account registered in SAP HR module.

Necessary changes in WEBICE and SAP system shall be made available shortly by ICE team.

  
Sanjay Wadhvani  
ED-Chief ER

Distribution: All concerned through ONGC Reports