



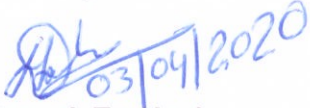
ऑयल एण्ड नेचुरल गैस कॉरपोरेशन लिमिटेड
Oil and Natural Gas Corporation Limited
निगमित कार्यनीति एवं योजना / Corporate Strategy & Planning
दीनदयाल ऊर्जा भवन, 5 नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली - ११० ०७०
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Ref: CP/ Spl EC-25/2019-20/25 (02)

Date: 03.04.2020

Subject: Minutes of 25th Spl EC meeting

Please find enclosed herewith minutes of 25th Special EC meeting (25/2019-20) held on 02.04.2020 at New Delhi for your records and necessary action.


03/04/2020
(Deepak Tandon)

CGM (Chem)-I/c EC Cell

Distribution:

Director (Finance)
Director (Offshore)
Director (Onshore)
Director (T&FS)
Director (HR)
Director (Exploration)

NOO:
EO to CMD

Record Notes: 25th Special EC Meeting held on 02nd April, 2020, at New Delhi “To Review the Operations of ONGC in view of Pandemic COVID-19”

EC reviewed the situation across all work centres that has arisen due to lockdown of entire nation to combat the spread Corona Virus COVID-19.

During the deliberations, following actionable points emerged:

1. EC directed necessary steps be initiated so as to ensure uninterrupted supply of dry provision at offshore installation during lockdown period.

Action By: Director (Offshore)

2. EC was informed that testing for COVID 19 by laboratories is subject to guidelines issued by Ministry of Health and family Welfare, Government of India and currently the test can be conducted for a person having symptoms of COVID-19 infection. Only healthcare professionals are exempted from these guidelines. EC while taking note of the same directed that considering that E&P activities fall under essential services, the issue be taken up with Ministry of Health and Family Welfare to seek dispensation for undertaking test of COVID-19 for ONGC employees prior to sending them to operational areas.

Action By: Director (HR)

3. EC was informed about the risks associated, if crew change is allowed at onshore installations under existing circumstance. EC deliberated on the pros and cons of allowing crew change under current circumstance vis-à-vis deferring the same. EC directed that any crew change at onshore installation be undertaken after approval of EC.

Action By: Director (Onshore)

4. EC was apprised that drivers of official vehicle may not be following the protocol of lockdown. EC also desired that an advisory be issued that during the threat of COVID 19, to the extent possible the ONGC employees may self-drive the vehicle to minimise the exposure to self and others. EC further directed that a dedicated place be earmarked in each work centres to provide Boarding and lodging facilities to very limited drivers who are operating emergency vehicle.

Action By: Director (HR)

5. EC directed CIO to provide technical support to HR team for operationalization of Help Desk to be created for extending all possible help to the family members of employees as well to superannuated employees.

Action By: Director (T&FS) / Director (HR)

6. EC accorded approval to extend financial grant of Rs 65 Lakh to provide food packet to 13000 people living below poverty line in ODISHA. EC directed that the payment be released in phased manner through MBA Basin.

Action By: Director (HR)

7. EC also directed that similar initiative of providing food packets to underprivileged persons/migrant workers be taken up under CSR activity by work centres of ONGC.

Action By: Director (HR)



List of Participants

Shri Shashi Shanker	CMD
Shri Subhash Kumar	D (Finance)
Shri Rajesh Kakkar	D (Offshore)
Shri S.K. Moitra	D (Onshore)
Dr. Alka Mittal	D (HR)
Shri R.K. Srivastava	D (Exploration)
Shri O P Singh	D(T&FS)

Also Present

Dr. Baljit Singh	ED-Security
Shri Amit Narayan	EO to CMD, Delhi
Shri S K Wadhvani	ED-Chief ER
Dr. Pankaj Mathur	CGM-Chief Medical Services

From Corporate Strategy and Planning

Shri Akhil Verma	ED-Chief CS&P, Delhi
Shri Deepak Tandon	CGM(Chem.) I/c EC cell

A small, square image containing a handwritten signature in black ink on a light-colored background. The signature is stylized and appears to be the name of one of the participants listed above.