



OIL AND NATURAL GAS CORPORATION LTD

Regional Office, Medical Section

Quadrant- 3, 2nd Floor,

NBP Green Heights

Bandra-Kurla Complex,

Bandra(E) Mumbai 400 051

Tel; 26275206

Fax:26533605

No. WOU/RO/MS/Reliance Hospital-Navi Mumbai/ 2019 *RGO*

Date: 17.07.2019

To

Shri Suraj Tripathi
Director Operations
Alexis Multispecialty Hospital Private Limited.
Survey No.232
Mankapur Square, Koradi Road,
Nagpur(Maharashtra)

**KARMACHARI
SANGHATANA**

Sub : Fresh Empanelment of Alexis Hospital, Nagpur

Dear Sir/ Madam,

This has reference to your request letter dated 2nd March, 2018 followed by various correspondences and rate negotiations meeting held with the management of Alexis Hospital with ONGC on 9th April, 2019 for fresh empanelment of Alexis Multispecialty Hospital, Nagpur.

I am delighted to acknowledge that the competent authority of ONGC has approved to empanel your hospital into our panel list of hospitals for the period of 2 years with effect from 21.06.2019 to 31.03.2021.

The approved rate schedule of charges is duly authenticated and enclosed herewith. This said schedule of charges include OPD consultation fees, IP visiting charges of doctors, accommodation, various diagnostics ,therapeutic procedures and gradation of surgery etc.

1. Kindly note that the said empanelment is agreed on the basis of your agreeing to offer for discount as under:
2. The percentage of discount is shown in the following table and details are available in **Annexure-I-Two** parts:-

| Nature of service | Discount in percentage after negotiations | Remark |
|---------------------------------|---|-------------------|
| Lab and Radiology Services(OPD) | 15 | As per Annexure-I |

| | | |
|--------------|----|---|
| IPD Billing | 12 | On hospital tariff(with standard exclusions)-Annexure-1, Ref.Schedule-1 for exclusions. |
| IPD packages | 5 | With inclusions & exclusions. Annexure-2. |

Note: 15% discount on OPD(Lab and Radiology services) and 12% IPD respectively in Annexure-1 and PART-II of Annexure-1 (Bed Charges, Consultation Charges, Lab and Radiology Charges, OT Services and other services) and 5% discount at Annexure-2-IPD Packages.

ONGC has different levels of officers/employees and their entitlement of accommodation for indoor treatment is as follows :

| Sl. No. | Level of Employee in ONGC | Entitlement Alexis Hospital, Nagpur |
|---------|---------------------------|-------------------------------------|
| 1. | Class III and Class IV | Twin Sharing |
| 2. | S level , E0 to E9 level | Private single room |
| 3. | Board Level | Appropriate Class |

The entitlements will be mentioned in our Credit Authorisation Letter. The accommodation is to be given strictly to the entitled class.

3. The room tariff is as under:-

| Sr. No. | Description | Approved rates |
|---------|------------------------------|----------------|
| 1 | SURGICAL INTENSIVE CARE UNIT | 7172 |
| 2 | PRIVATE SINGLE ROOM | 5984 |
| 3 | TWIN SHARING ROOM | 3564 |
| 4 | DELUXE SUITE | 8360 |
| 5 | MULTI BED SHARING ROOM | 2288 |

4. Consultation Specialist-IPD

| Sr. No. | Description | Approved rates |
|---------|----------------|----------------|
| 1 | Deluxe | 871 |
| 2 | Twin bed / HDU | 630 |
| 3 | Singlebed | 775 |
| 4 | ICU | 775 |
| 5 | Multibed | 532 |

There will be no discount on OPD consultations and the rates are as under:-

| Type of service | Charges in rupees | Remark |
|------------------|-------------------|-----------------------------|
| Speciality | 600 | Upto 07 days free follow up |
| Super speciality | 660 | do..... |

5. There will also be no discount on the following items-

| Sr.nos. | Exclusions |
|---------|----------------------------------|
| 1 | Medicines/Drugs |
| 2 | Consumables |
| 3 | Implants |
| 4 | Blood & Blood Components |
| 5 | Packages |
| 6 | Outsourced Tests/Investigations. |

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06. As requested for sharing of 03 names from Medical Section in order to contact them within 12 hours for regularization of emergent admission. The names are as under:-

1. Dr.Pranita Das, GM-I/C Medical Services-Mobile-9428330714
(email: DAS_PRANITA@ongc.co.in)
2. Dr.Sanjay Sangole, Addl.Chief Med. Officer-Mobile-9969225368
(email:sangole_sanjay@ongc.co.in)
3. Shri Jugal Kishore, Chief Manager(HR)-Mobile:8291281727
(Kishore_jugal5@ongc.co.in)

07 Credit letters are also issued for certain Day Care procedures and also for some costly procedures (investigations or therapy) as OPD credit. In addition OPD credit authorization will also be issued for/procedure costing Rs.1000/- for single investigation & Rs.1500/- for more than one investigation. Where credit letter is not being issued charges are to be collected directly from the patient as per agreed & approved ONGC rates. For all credit patients hospital should provide duplicate bills/receipts vouchers to patients and original copy to be forward to ONGC along with other relevant treatment documents.

08. In the case of Indoor patients who are required to stay beyond 21 days, The hospital has to inform the Incharge-Medical, ONGC intimating the medical condition of the patient as on date and the justification for continuation of his/her stay.

09. Feedback

At the time of discharge, feedback should be obtained from the indoor patients and enclosed along with the bill. Copy of feedback form is enclosed.

10. Validity period

The finalized rates are valid with effect from 06.05.2019 .The rates, terms and conditions and the empanelment is valid for a period of from 06.05.2019 to 31.03.2021 . However, an extension of further one more year will be agreed upon with same rates, terms & conditions with mutual consent.

11. Ambulance Services

As agreed, you will provide free ambulance services within Nagpur Municipal Corporation Limit.

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12. Other clauses : You may also please note that

- i. ONGC will not pay any Service charges/Admission/Nursing Charges/additional emergency or Premium & statutory charges.
- ii. Ayurvedic/Homeopathy treatment are not allowed. Dental treatment normally are not allowed, if needed requires permission from I/C Medical Services
- iii. Cosmetic surgeries are not permitted. Regarding Bariatric surgeries are normally not allowed. However, change in instructions, if any, will be conveyed from time to time.
- iv. For any new procedures, which are not included in Annexure I , we may be intimated furnishing the full details for approval by Incharge-Medical Services.
- v. Payment of non-medical item, such as telephone, Food and Beverages which are not included in the room tariff, cosmetic items etc, should be collected from the patients directly and ONGC will not entertain any such bills. However, patient may be informed of the same in advance before discharge for settling the bills of such items before discharge . List of non admissible items is provided with this letter.
- vi. ONGC shall reserve the right to share treatment records of patients during the treatment of or after the treatment.
- vii. Hospital bills should indicate batch No./ Lot No. against each medicines used in the treatment.
- viii.No Nursing charges/administrative charges/Dietician/Registration/RMO Medical Record/Physiotherapy consultation/Alternate Medicine Charges shall be allowed.
- ix. The cost of the stent will be paid as per the government guidelines.
- x. Bills for the OPD and IPD treatment should be submitted to ONGC within a period of one month.
- xi. In case of inadvertent payment of higher entitlement, ONGC reserve the right to get it refunded/deduct from your pending bills.
- xii. The bills should be certified by the hospital authorities stating that the rates are as per agreed ONGC tariff.
- xiii)For high cost procedures, vacuum dressing and Implants prior permission be obtained from the I/C Medical Services.

- xiv) In the event of entitled accommodation not being available, the Hospital shall make available such category of accommodation/beds at Corporate Rates to the Employees that are immediately lower than the Entitled Accommodations till entitled accommodation are available.
- xv) In cases of emergency and in the absence of the Authorization Letter or non confirmation by Medical Officer regarding class of admission by telephone/SMS/Email on presenting valid Identify card, for providing Medical Facilities to the Employees, the Hospital shall make available Twin Sharing.
- xvi) Billing will be done as per the allotted class. In case, the entitled class of bed is not available then the lower class of bed shall be allotted to a patient and transfer of the patient to his/her entitle class shall be done on the basis of availability.
- xvii) If there is no query from the hospital within 6 months in writing after submission of bills, it will be presumed that the payment of those bills is made.
- xviii) Bills will be accepted only with a copy of credit letter which will bear the signature of the relative/patient in original.

In token of acceptance of the above rates, terms and conditions mentioned above, you are requested to sign the duplicate copy of this letter and send it to us for our record.

**KARMACHARI
SANGHATANA**

Encl: Schedule of charges
Non admissible items
Inadmissible medicines
Feed back form

Yours Sincerely,

Dr. Pranita Das

General Manager- I/c MS

डॉ. प्रणिता दास
DR. PRANITA DAS
महाराष्ट्रबंधक (चिकित्सा)
General Manager (M.S.)
ओएनजीसी, प. अयलट इकाई, मुंबई
ONGC, WOU, MUMBAI