



OIL & NATURAL GAS CORPORATION (WOU) KARMACHARI SANGHTANA

AFFILIATED TO - PETROLIUM & GAS WORKERS' FEDERATION OF INDIA

Reg. No. (By - li - 8268)

Tel.: 022-26274102

Flat No.102, 1st Floor, Acme Harmony-I, Poonam Nagar, Off. JV Link Road, Andheri (E), Mumbai - 400 093.

REF. : ONGC/KS/687/2019

DATE : 17/9/2019

To
The I/c. Estate
ONGC WOU,
NBP Green Heights,
BKC, Bandra (E)
Mumbai- 400051.

Sub: Request to provide bachelor accommodation to newly recruited employees for one month

Respected Sir,

This has reference to our recent requirement of employees for various posts. Please find enclosed the list of employees who have completed their all formalities and joined ONGC. These employees have to undergo following trainings before going to offshore.

- 1) Basic Training of Three days.
- 2) Firefighting training of five days at IPSHEM, Goa.
- 3) Field training at Nhava Supply Base for ten working days from RADG (Reservoir) Department

These all employees will have to be in Mumbai for all those trainings for another one month including Saturday & Sunday.

These all employees are from different Districts of Maharashtra and they have no staying arrangement in Mumbai.

Your esteemed authority is requested to kindly extend them bachelor accommodation facility for one month for reasons mentioned above.

Thanking you,
Yours faithfully,

(Pradeep Mayekar)
General Secretary