



OIL & NATURAL GAS CORPORATION (WOU) KARMACHARI SANGHTANA

AFFILIATED TO - PETROLIUM & GAS WORKERS' FEDERATION OF INDIA

Reg. No. (By - II - 8268)

Tel.: 022-26274102

Flat No.102, 1st Floor, Acme Harmony-I, Poonam Nagar, Off. JV Link Road, Andheri (E), Mumbai - 400 093.

REF. : ONGC/KS/672 /2019

DATE : 21/08/2019

To,

The ED - Plant Manager,
ONGC - WOU,
LPG Plant, Uran,
Raigad.

Subject : Request to provide Morning breakfast to the employees working at Trombay Terminal and lunch to be provided between 12:00 to 12:30 am by the caterer.

Respected Sir,

It has been brought to our notice that ONGC is providing lunch & dinner to our employees including executives those who are deployed at Trombay Terminal. As you are aware that there are three shifts run round the clock in a day as follow :

Morning Shift	- 7:00 am to 2:00 pm
Evening Shift	- 2:00 pm to 10:00 pm
Night Shift	- 10:00 pm to 7:00 pm

To attend the morning shift employees are waking up at around 4:30 am in the morning and catching shift bus at Bandra station which covers Kurla station and reaches to Trombay.

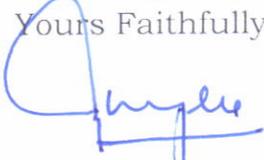
The Trombay terminal is an isolated area where there are no hotel or any arrangement for breakfast or lunch and Dinner, and we cannot provide canteen in our terminal premises as it is prohibited area. Therefore we are providing lunch & Dinner to our employees through caterer from last 20 years. As these employees are leaving their residence very early in the morning at 5:30 am we request to provide breakfast to them between 8:00 pm to 8:30 am. There are around six employees attending morning shift. It is almost impossible to prepare breakfast at home at 4:30 am.

As the same time employees of morning shifts are relieved at 02.00 pm. The caterer is providing lunch at around 1.30 pm which forces them take food horridly as they have to catch shift bus at 2.00 pm. To avoid the said problem caterer may please be given direction to provide the lunch between 12.00 am to 12.30 pm.

:: 2 ::

As financial implication is negligible your esteemed authority is requested to kindly include breakfast and tea for our employees in the present catering contract, those who are attending shift in the morning only and tea for the employees attending general shift.

Thanking You,
Yours Faithfully,



(Pradeep Mayekar)
General Secretary



Copy to :

GM - I/c Trombay Terminal, ONGC WOU, Trombay Mumbai 74.

GM - I/c HR-ER, ONGC-WOU, LPG Plant, Uran, Dist. Raigad.

GM - I/c IR, ONGC WOU, NBP Gr Height, BKC, Bandra (E), Mum. 51.

