

OIL & NATURAL GAS CORPORATION (WOU) KARMACHARI SANGHTANA

AFFILIATED TO - PETROLIUM & GAS WORKERS' FEDERATION OF INDIA

Reg. No. (By - II - 8268)

Tel.: 022-26274102

Flat No.102, 1st Floor, Acme Hormony-I, Poonam Nagar, Off. JV Link Road, Andheri (E), Mumbai - 400 093.

DATE: 25/01/2018

To,

The ED-HDS, ONGC, WOU,

11High, Sion Bandra link Rd.,

Sion,

Mumbai: 400 017.

Subject: Air travel facility to tenure base employees of Mumbai doing up-down from Porbandar

Respected Sir,

This has reference to office order issued for Air Travel facility to tenure based employees doing up-down from Vizag and Kochin as our three rigs Sagar Bhushan, Sagar Vijay, Sagar Ratna are deployed in East coast. Please find enclosed the request application of Shri. Leeladhar Koli Tenure base employee. At present our Rig Sagar Gaurav is deployed at Porbandar and our crew members who are entitle for Air travel facility are doing up-down from porbandar, except Shri. Leeladhar M Koli, CPF No. 93496 working as field operator.

As we have extended Air Travel facility to tenure base employees working at East Coast on Rig Sagar Bhushan, Sagar Vijay ad Sagar Ratna, we request your esteemed authority to kindly initiate the file for sanction of Air Travel facility to Shri. Leeladhar M. Koli Tenure base employee.

Thanking you,

Yours faithfully,

(Pradeep Mayekar)

General Secretary

Copy to:

4 . GM I/c HR-ER, ONGC-WOU, Services, 11 High, Sion, Mum 17.

2. Rig Manager, S/Gaurav, ONGC-WOU, 11 High, Sion, Mum 17.

3 DGM I/c, IR, ONGC-WOU, Gr. Hts, Bandra (E), Mumbai 51.