



Oil and Natural Gas Corporation Ltd
Corporate Health, Safety & Environment
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ONGC/ CHSE/ PPE /2017-18

Date: 05.10.2017

From: ED - Chief HSE, ONGC, New Delhi

To: ED-Asset Manager – Neelam & Heera Asset / MH Asset / B&S Asset/ Rajamundry Asset / Mehsana Asset

ED- Plant Manager, Hazira Plant

ED- Head Drilling Services, Mumbai

SUB: Field visit to examine difficulties while using Safety Shoes

A committee comprising of various stakeholder's viz. Corporate HSE, Corporate Administration, Standardization Group, QAD, representatives from ASTO and recognized unions was held on 11th September 2017 at Delhi for deliberation on issues related to difficulties in using core PPE items especially safety shoes at various work centres, recently procured through Rate Contract.

In this meeting, the experts from Footwear Design and Development Institute (FDDI), Govt. of India were also invited to discuss the issue of Safety shoes in details particularly for design and comfort parameters. After prolonged deliberation with collectives, it was decided that joint field visit, with FDDI technical experts, CHSE, local HR along with representatives of local collectives, will be carried out at some work centres. It will give better understanding of the problems being faced by the employees in the field.

Dr. Sharad Shankar, Sr. Consultant and Sh. Nilay Meshram, Dy SE (Env.) will represent Corporate HSE and Sh. Shailendra Saxena & Sh. Navendu Shekhar will be representing FDDI.

Following work centres are selected for the field visit:-

1. Mehsana Asset: One Drilling Rig, One Work-over Rig and One GGS/CTF.
2. Hazira Plant.
3. Rajamundry Asset: One Drilling Rig, One Work-over Rig and one GGS/CTF.
4. Mumbai Offshore: One Drilling Rig and One Process Platform of NH Asset.

Tentative program proposed as below:

Sl.no	Place to Visit	Period	Committee member to accompany joint field visit
1	Mehsana Asset	8-9 October 2017	Mr.A.R.Tadvi and Mr H B K Patel Mehsana
2	Hazira Plant	10 th October 2017	Mr.B.K. Chaturvedi, DGM(P),Hazira
3	Rajamundry Asset	12-14 October 2017	Mr. Ritul Gogoi, SE(E), Sibsagar
4	Mumbai Offshore	25-28 October 2017	Mr.B.K.Chaturvedi , DGM(P),Hazira


Following assistance is requested at Asset Level:-

1. Deputing local members from HR. He will associate the team.
2. Local conveyance including Airport pickup and drop for whole team from place of stay to respective Installations.

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3. Identification of Installations (One Drilling Rig and One Workover Rig/GGS/CTF)
 4. Visit to Offshore Installation by Helicopter at ONGC expenses wherever applicable.
 5. Stay in Guest House / Hotel wherever required (Hotel equivalent to E-5 for FDDI experts and E-7 level for Sr. Consultant)
 6. Any other as required there.

Head HSE, Concerned Asset / Plant will be the nodal person for all co-ordination for field visit of technical experts.

Regards.


(Suresh Mehra)
ED - Chief HSE

Distribution: All Committee Members

Copy to:

1. ED- Chief ER
2. ED- HRO, Mumbai
3. GGM- Head Corporate Administration, Dehradun
4. Head HR/ER: Neelam & Heera Asset / MH Asset / B&S Asset/ Rajamundry Asset/ Tripura Asset / Mehsana Asset/ Hazira Plant/ 11 high Mumbai
5. Head HSE of concerned Asset / Plant

**KARMACHARI
SANGHATANA**