



# OIL & NATURAL GAS CORPORATION (WOU) KARMACHARI SANGHTANA

AFFILIATED TO - PETROLIUM & GAS WORKERS' FEDERATION OF INDIA

Reg. No. (By - II - 8268)

Tel.: 022-26274102

Flat No.102, 1st Floor, Acme Harmony-I, Poonam Nagar, Off. JV Link Road, Andheri (E), Mumbai - 400 093.

REF. : ONGC/KS/199/2017

DATE : 21/12/2017

To,

The DGM - I/c FMG,  
ONGC, WOU,  
NBP Green Heights, BKC,  
Bandra (E),  
Mumbai 400051

o/c

**Subject : Issue of NED Passes to canteen employees working at Helibase Canteen**

Respected Sir,

This is in reference with the security gate passes to be issued to the canteen employees working at Helibase under the contract of **M/s MKM catering services**. The following four canteen employees are working at Helibase since 2008. Please find enclosed details of the four employees for your perusal.

Name	Year of joining at Helibase canteen
1) Shri. Alpesh Kamthe	2009
2) Shri. Jitu Dalei	2012
3) Shri. Budhibaman Khatau	2009
4) Shri. Sulendar Kumar Chowdhari	2017

The present catering contractor at Helibase **M/s MKM catering services** has also applied for NED passes for above mention canteen employees along with other by their letter dtd. 12/10/2017. Please find enclosed copies of every individual of the same for your perusal.

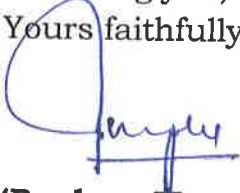
It is pertinent to mention here that without these four canteen employees canteen cannot be run as they are working since last 9 years. Whereas there is no mention in our contract that contractor cannot employee additional man power to run the canteen at Helibase.

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Your esteemed authority is requested to kindly initiate the action for these four employees for providing **NED passes** so that canteen services will not be disturbed at Helibase.

Thanking you,  
Yours faithfully,



*o/c*

**(Pradeep Mayekar)**  
**General Secretary**

**Copy to :**

1. DGM (HR) I/c IR, ONGC-WOU, NBP Gr. Heights, Bandra (E), Mum 51.
2. Manager (HR), ONGC Juhu Helibase, Vileparle (E), Mumbai

