



OIL & NATURAL GAS CORPORATION (WOU) KARMACHARI SANGHTANA

AFFILIATED TO - PETROLIUM & GAS WORKERS' FEDERATION OF INDIA

Reg. No. (By - II - 8268)

Tel.: 022-26274102

Flat No.102, 1st Floor, Acme Harmony-I, Poonam Nagar, Off. JV Link Road, Andheri (E), Mumbai - 400 093.

REF. : ONGC/KS/112/2017

DATE : 14/08/2017

To,
The ED - HRO, → 14/8/17
ONGC, WOU, OK
NBP Green Heights, BKC,
Bandra (E),
Mumbai : 400 093.

Subject : Issue of toiletry kit to the crew working on Chartered Rig.

Respected Sir,

This has reference to our earlier **Letter No. ONGC/KS/063/2017 dtd. 13/06/2017**, regarding providing toiletry kits to the crew member working in well services, cementing section, logging section etc. Please find enclosed the copy of the same for your perusal. Accordingly circular is issued by CM (HR) services.

Toiletry kits are provided to all offshore going employees every quarter, immaterial of their posting, be it ONGC Rigs and Production Platforms or Chartered Rigs, as the circular has no mention of the crew working on chartered Rigs, these employees are not provided with the same.

The issue has lingered far too long, it is also fact that to provide toiletry kit to the crew working on chartered Rigs, specific approval is required. The catering contract is awarded by concern companies who are the owner of chartered Rigs and in their catering contract, there is no such provision for supply of toiletry kit, where as it is incorporated in the catering tender of ONGC Rigs/platforms, because all ONGC offshore going employees are compulsorily are provided toiletry kit every quarter.

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Your esteemed authority is requested to kindly look into the matter, giving the necessary special approval to provide toiletry kit to the employees including executive and non-executives on chartered Rigs.

Thanking you,
Yours faithfully,

o/c

(Pradeep Mayekar)
General Secretary

Copy to :

1. GM I/c HR-ER, RO, ONGC WOU, Gr. Hts, Bandra (E), Mum : 51.
2. GM I/c HR-ER, Services, ONGC WOU, 11-High, Sion, Mum : 17.
3. DGM (FMG), ONGC WOU, Gr. Hts, BKC, Bandra (E), Mum : 51.
4. DGM I/c IR, ONGC WOU, Gr. Heights, Bandra (E), Mum : 51.

See
16/8/17

See
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M. W. Z.
16/8/17