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OIL AND NATURAL GAS CORPORATION LIMITED
CORPORATE INDUSTRIAL RELATIONS
GREEN HILLS, GROUND FLOOR, "A" WING
TEL BHAVAN CAMPUS, DEHRADUN

FAX

FILE NO. 22(3)/2014-IR
DATED: 26.03.2015

FROM: M. GANESHAN, Dy. GENERAL MANAGER (HR)-CORP. IR, TEL BHAVAN, DEHRADUN

TO:

- 1. ASSET MANAGER/BASIN MANAGER/
HEAD-RO/HEAD-FORWARD BASE
- 2. HEAD/L/C HR-ER/IR- ASSET/ BASIN/RO/
FORWARD BASE

- NAZIRA/AHMEDABAD/ANKLESHWAR/
AGARTALA/MEHSANA/RAJAHMUNDRY/
KOLKATA/MUMBAI/SILCHAR

SUB: MEETING OF WORKING GROUP ON REVIEW OF R&P MOU-2004 AT DEHRADUN.

IT HAS BEEN DECIDED TO HOLD THE SECOND MEETING OF WORKING GROUP CONSTITUTED VIDE OFFICE ORDER NO. 22(3)/2008-IR DATED 12TH SEPT., 2014 TO DELIBERATE ON REVIEWING THE R&P MOU-2004, ON 8TH & 9TH APRIL, 2015 AT GREEN HILLS, TEL BHAVAN CAMPUS, DEHRADUN THE MEETING ON 8TH APRIL SHALL START AT 1000 HRS.

IT IS THEREFORE, REQUESTED TO KINDLY PERMIT AND ALLOW THE GENERAL SECRETARIES OF THE RECOGNISED UNIONS, WHO ARE THE MEMBERS OF THE ABOVE WORKING GROUP, TO ATTEND THE SAID MEETING.

IT IS ALSO REQUESTED TO KINDLY FORWARD THE ARRIVAL PLAN OF THE PARTICIPANTS TO THE OFFICE OF GM(HR)-HCA, ONGC, DEHRADUN FOR MAKING NECESSARY ARRANGEMENTS, UNDER INTIMATION TO THIS OFFICE. REGARDS

(Signature)
(M. GANESHAN)
DGM(HR)-IR

Copy to:

- 1. GM(HR)-Head Corporate Administration, ONGC, Green Hills, Tel Bhavan Campus, Dehradun—for similar action and with the request to kindly make necessary arrangements such as venue, accommodation for stay of the participants, refreshments, lunch and stationery, during the meeting. The number of participants will be around 20.
- 2. DGM-I/c Logistics, ONGC, Dehradun - with the request to kindly make necessary arrangements of transport for the participants.
- 3. DGM(HR)-I/c Hospitality, ONGC, Tel Bhavan, Dehradun.

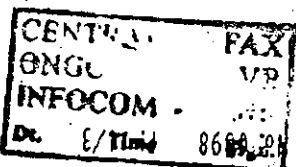
Copy also forwarded to :

- 1. Shri V.K. Verma, GM(HR)-Head Corporate R&P
- 2. Shri V.K. Gupta, GM(IE)-Corporate HRG
- 3. Shri S. Mathew, DGM(IE)-Corporate R&P
- 4. Shri Vijay Raj, DGM(HR)-Corporate IR
- 5. Shri S.K. Tamar, DGM(HR)-Corporate Policy

] with the request to kindly
] make it convenient to
] attend the meeting.

(Signature)
(M. GANESHAN)
DGM(HR)-IR

22 Mar 2015 15:51



(Signature)
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1/c-IR.