



# OIL & NATURAL GAS COMMISSION (B.O.P.) KARMACHARI SANGHATANA

AFFILIATED TO - PETROLIUM & GAS WORKERS' FEDERATION OF INDIA

Reg. No. (By - II - 8268)

Tel. : 2659 9775

Flat No.102. 1st Floor, Acme Hormony-I, Poonam Nagar, Off. JV Link Road, Andheri (E), Mumbai - 400 093.

REF. : ONGC/KS/399/2015

DATE : 14.10.2015

**To,**  
The Director - Offshore,  
ONGC,  
Jeevan Bharti - II,  
New Delhi.

O/C

The Director – HR,  
ONGC,  
Jeevan Bharti - II,  
New Delhi.

**Subject: Verification of documents of bidders who have participated in offshore catering contract.**

Respected Sir,

This has reference to our discussion on BEC for catering services provided to offshore installations including Drilling and Production. Your esteemed authority had directed to concern department to discuss this issues with our union. Accordingly this was discussed in details, falling back on our experiences for the past six years, suggestions were incorporated before preparing / finalising bid documents. We have specified number of items, clauses which were made very clear in the bid documents. We remain grateful to the co-operation given by Mr. Agarwal and his entire team.

Now MM department has floated the two bid tenders for catering service in the market, wherein 11 bidders have participated. It is understood that some of the bidders have submitted fabricated / faked documents to quality for the tender. If found true, the total exercise carried out by the concern department may go west and user end will have deprived once again for another three year of good and respectable catering service.

Following points may please be checked/verified thoroughly so that competent caterers could render good catering services to our offshore employees. The experience of two years of running 3-star hotel was one of the conditions of the tender which has been managed by some caterers.

- ST-3 returns of service tax for the relevant period of agreement be checked.
- Vat registration of respective state with their return be checked for performed period.
- 26 AS TDS deducted paid to Govt. for the relevant period.
- Bidder must submit the agreement copy for the period of experience they have submitted.
- One of the bidder was black listed, two years back by ONGC.
- One of the bidder is registered his firm for **Manpower Supply** to Service Tax Registered Office.
- Performance certificate submitted by bidder should be checked / verified by the independent authority of **ONGC**.

Very surprisingly no representatives from user department i.e. from all assets, Drilling Services are included in the "**Technical Committee**". In the past practice representative from user end was included in the "**Technical Committee**".

Sir, above mentioned observations are very serious, if not exercised with proper application, tender will be offered to non competent caterer for three years, and past story of six years will be repeated. It is pertinent to mention that two such contracts were terminated after having placed the contracts and even work had started i.e for "**water makers and air conditioning**" having found that documents provided were forged.