



OIL & NATURAL GAS COMMISSION (B.O.P.) KARMACHARI SANGHATANA

AFFILIATED TO - PETROLIUM & GAS WORKERS' FEDERATION OF INDIA

Reg. No. (By - II - 8268)

Tel. : 2659 9775

Flat No.102. 1st Floor, Acme Harmony-I, Poonam Nagar, Off. JV Link Road, Andheri (E), Mumbai - 400 093.

REF. : ONGC/KS/ 388/2015

DATE : 01.10.2015

To,
The Director - HR,
ONGC,
Jeevan Bharati, Tower II,
Indira Gandhi Chowk,
New Delhi.

O/C

The Director - Finance,
ONGC,
Jeevan Bharati, Tower II,
Indira Gandhi Chowk,
New Delhi.

Sub.: Advance adhoc payment towards PRP for the year 2014-15.

Respected Sir,

In reference to the '**PRP Adhoc Advance**' may please be paid in off-cycle payment within two weeks as we are already in festive season, moreover Dassera, Diwali and Christmas will draw expenditures beyond our salaries.

Therefore we request your esteemed authority to approve an advance adhoc payment against PRP before Dassehra.

Thanking you,
Yours faithfully,

(Pradeep Mayekar)
General Secretary

O/C

Copy to:

1. ED, Chief ER, ONGC, Gr. Building, Dehradun Uttaranchal.
2. GGM, HRO, ONGC-WOU, Gr. Heights, BKC, Bandra (E), Mum.51.
3. DGM I/c Corporate IR, ONGC, Gr. Building, Dehradun Uttaranchal.
4. CM I/c IR, ONGC-WOU, Gr. Heights, BKC, Bandra (E), Mum.51.

H.R.
5/10

M. S. S.
5/10/15