



OIL & NATURAL GAS COMMISSION (B.O.P.) KARMACHARI SANGHATANA

AFFILIATED TO - PETROLIUM & GAS WORKERS' FEDERATION OF INDIA

Reg. No. (By - II - 8268)

Tel. : 2659 9775

Flat No.102. 1st Floor, Acme Hormony-I, Poonam Nagar, Off. JV Link Road, Andheri (E), Mumbai - 400 093.

REF. : ONGC/KS/361/2015

DATE : 31/08/2015

To,
DGM, I/c HR/ER, Services,
ONGC, WOU,
11 High Bandra Sion link Road,
Sion,
Mumbai : 400 017.

o/c

Subject : Request application for Gratuity payment.

Respected Sir,

This has reference to the application received from Shri. Prathapa B.A. who was working as Field Operator, CPF No. 96480, on Rig Sagar Gaurav. He joined ONGC as Field Operator on 26/11/2001 and since then he had done his offshore duty regularly.

Shri. Prathapa B.A. has resigned from ONGC on 22/06/2015. Through his application he has requested for gratuity for the period of 26/11/2001 to 22/06/2015. He has enclosed the copy of his appointment letter as tenure base where on page 3 at column D-V, it is mentioned that they are entitle to PF, Gratuity, Bonus as per statutory provisions.

Your esteemed authority is requested to initiate the proposal for **Gratuity Payment** to Shri. Prathapa B.A as per his entitlement.

Thanking you,
Yours faithfully,



(Pradeep Mayekar)
General Secretary

o/c

Copy to :

1. CM-I/C, IR, ONGC, WOU, Gr. Heights, Bandra (E), Mum : 51.

Received
31/8/15


31/8/15