



# OIL & NATURAL GAS COMMISSION (B.O.P.) KARMACHARI SANGHATANA

AFFILIATED TO - PETROLIUM & GAS WORKERS' FEDERATION OF INDIA

Reg. No. (By - II - 8268)

Tel. : 2659 9775

Flat No.102. 1st Floor, Acme Harmony-I, Poonam Nagar, Off. JV Link Road, Andheri (E), Mumbai - 400 093.

REF. : ONGC/KS/085/2014

DATE : 10/06/2014

To,

GGM - HRO,  
ONGC, WOU,  
NSE, BKC,  
Bandra (E),  
Mumbai 400051.

q/c

**Subject : Medicine procurement in Mumbai through individual as done in Hazira plant.**

Respected Sir,

Unique method is adopted by Hazira Plant to provide medicines. Certain Medical Stores are identified; who come and collects the prescription issued to every individual and delivers the medicine to the dispensary. The same procedures are also implemented in Western Region and Chennai.

This helps the individual to get the medicine on the very day he needs, as it is billed directly, the individual is not loaded with tax beyond purchase of Rs. 15000/- yearly. Store procedure for procuring medicines can remain in parallel to the above procedure, as on when medicines are available with our dispensary, medicines should be dispensed from dispensary.

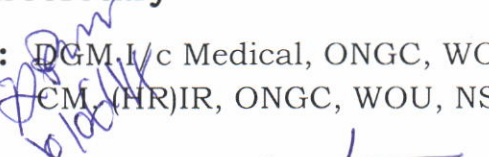
We request your esteemed authority to advice the I/c Medical – WOU to adopt the above procedure; this will not only minimize irregularities, also makes individual employee comfortable specially the ON/OFF official who are required to stay away from their families for 14 days. So also on direct purchase ONGC will also save certain percentage on the cost of medicine as extended by dealer.

Thanking you,  
Yours faithfully,

  
(Pradeep Mayekar)  
General Secretary

q/c

Copy to : DGM, I/c Medical, ONGC, WOU, V. Bhavan, Bandra (E), Mumbai  
CM (HR)IR, ONGC, WOU, NSE, BKC, Bandra (E), Mumbai

  
M. Wate  
10/6/14