



OIL & NATURAL GAS COMMISSION (B.O.P.) KARMACHARI SANGHATANA

AFFILIATED TO - PETROLIUM & GAS WORKERS' FEDERATION OF INDIA

Reg. No. (By - II - 8268)

Tel. : 2659 9775

Flat No.102, 1st Floor, Acme Harmony-I, Poonam Nagar, Off. JV Link Road, Andheri (E), Mumbai - 400 093.

REF. : ONGC/KS/038/2013

DATE : 11/03/2013

To
The ED - Plant Manager
ONGC,
Uran Plant, Uran,
Raigad

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11/3/13

**Subject : Revamping of Union office allotted to ONGC (BOP)
Karmachari Sanghatna in Dronagiri Bhavan, Uran.**

Respected Sir,

This is in reference to our bilateral meeting at Hotel Ramada on 4th May,2012, wherein the above issue was discussed and agreed, unfortunately it is over 9 months and is yet to be initiated.

We had requested the under mention changes towards revamping of our union room.

- Laying of new flooring and carpeting the same.
- Designing new sitting space with storing capacity.
- Cupboard for maintaining records/circular/stationary etc. With the long store procedure we wish the cupboard may be made to order.
- Painting of the said room
- New chairs may be provided and any other need be taken up at the user end may please be looked into.

We once again request your esteemed authority to look into the matter advising the concerned officer incharge to complete the above requirement in co-ordination with our Vice President/Secretary at Uran Plant at an early date.

Thanking you,
Yours faithfully,

[Handwritten signature]

**(Pradeep Mayekar)
General Secretary**

ONGC Ltd.
Uran Plant
11/03/2013
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Copy to:

- 1) DGM - I/C HR/ER, ONGC, Uran Plant, Uran, Raigad
- 2) Manager(HR)-IR, ONGC, Uran Plant, Uran, Raigad